

ASHRAE BOG Minutes

1. ASHRAE BOG meeting was held 12/02/04 at the office of L.A.N. at 4:43 am. Attendees were: Paul Oxenreider, Rick Lobb, Mark Meyer, Tony Zemanek, Walter Horn, Jeanine Bounds, Leo Stambaugh.
2. Mr. Paul Oxenreider calls meeting to order:
 - A. The deadline for reservations for the meeting with Ron Vallort has yet been determined. Paul will follow up and supply information to Justin and Jeanine for inclusion into the reservations system.
3. Reports
 - A. President Elect / Programs – Nathan Hart (Paul reported in Nathan's absence.)
 1. Mark Meyer (in Nathan's absence) made a motion to modify the format of the January Design Competition program to a presentation format similar to the January 2004 meeting. The motion was moved. Additionally, Nathan and Mark will discuss the development of a judging panel and the awards for the top three finalists.
 2. If there are more than three entries for the Design presentations, the BOG will determine the three most qualified entries based on the submitted design summary during the next BOG meeting on January 6th.
 - B. Resource Promotion – Walter Horn
 1. The Full Circle Award has been reported to National.
 2. Walter is continuing to coordinate the Resource Promotion calling campaign.
 - C. Treasurer – Mark Meyer
 1. Has coordinated seating at Royal Oaks for the chapter Luncheons. Tables will now accommodate 7 place settings as apposed to 8.
 2. Chapter Luncheon expenses closely match the Luncheon income.
 3. Will check with previous newsletter distributor to determine how much money is left in the bulk mailing account.
 - D. Student Activities – Kurt Penner (Paul reported in Kurt's absence)
 1. Kurt will be presenting the P. N. Vinthur Scholarship at the December 3rd meeting.
 - E. Roster – Collin Upham (Paul reported in Collin's absence)
 1. There are additional Rosters available that were printed that will be turned over to Rick for distribution to new members.
 - F. Membership – Rick Lobb
 1. A Retention Delinquency Committee has been established.
 2. Will coordinate with Nathan a Membership Promotion Theme for the February meeting – per Leo's suggestion, will contact the Regional Vice Chair to determine what campaigns have been successful.
 3. Will work with Kurt Penner on developing Student-to-Professional Memberships.

The Meeting concluded at 5:55.

The next B.O.G. Meeting will be on Thursday, January 6th, at L.A.N. offices at 4:30 p.m.

The next Chapter Meeting will be on Wednesday, January 12th at Royal Oaks Country Club.