

ASHRAE BOG Minutes

1. ASHRAE BOG meeting was held 07/22/04 at the office of L.A.N. at 4:40 am. Attendees were: Paul Oxenreider, Nathan Hart, Tony Zemanek, Justin Bowker, Jeff Farley, Walter Horn, and Bob Timberlake.
2. Mr. Paul Oxenreider calls meeting to order:
 - A. All Governors and Officers are encouraged to review their subsequent MBO report guidelines and complete before the next meeting in August. Completed reports are to be sent to Paul
 - B. Governors are encouraged to report any remaining PAOE points for 2003-2004.
 - C. Per his discussion with Mark Meyer (Treasurer), the Chapter has the option to do buffet style meals at Royal Oaks. The cost of the buffet style meal will be approximately \$20 per person including the service / gratuity charge as apposed to \$19 per person for sit down meals. The advantage of a buffet style meal is to offer more options and allow attendees to be seated with full meals before the meeting starts. Entrance to the meeting room / buffet line will be allowed with a raffle ticket that will be received after payment for the luncheon is made. Paul made the motion to move to Buffet style lunches for the first two meetings. The motion was approved unanimously.
 - D. Paul made the motion to increase the price of entry into the luncheon with a reservation to \$20 and maintain the no-reservation price to \$25. The motion was approved unanimously.
 - E. Hugh McMillan has allotted time in his schedule to meet with the B.O.G. and the Chapter on September 8th during the regularly scheduled meeting times.
 - F. Ron Vallort, ASHRAE President, is set to visit the Dallas Chapter on Tuesday, January 27th. The B.O.G. discussed a possible joint meeting with Fort Worth Chapter on that day and/or a special meeting to be held at a restaurant. Pre-reservations for this would be mandatory for the purposes of determining the venue. Paul will discuss the options with the Fort Worth President and report back at the next B.O.G. meeting.
3. Reports
 - A. Resource Promotion – Walter Horn
 1. Will determine if the 90.1 committee has traveling speakers for upcoming technical sessions and/or chapter meetings.
 2. Walter will attend a training seminar in August regarding Research Promotion functions.
 - B. President Elect / Programs – Nathan Hart
 1. Nathan will e-mail out to the B.O.G. the list of program themes and ideas that was presented at the last B.O.G. meeting.
 2. Nathan discussed upcoming ideas for programs and will send out a list once the schedule has been confirmed.
 - C. Treasurer – Mark Meyer (Paul presented in his absence.)
 1. The audit committee for the 2003/2004 year has been chosen. The committee is expected to meet and finalize the audit report before the next B.O.G. meeting.
 - D. TEGA – Tony Zemanek
 1. Has applied for inclusion on mailing lists for school districts and Government contacts to facilitate the reporting of Government Affairs.
 2. Suggested keeping an ASHRAE library available at each meeting. This would increase the PAOE points for the Chapter Meetings.
 - E. Newsletter – Jeff Farley
 1. Will complete the final 2003/2004 newsletter by the end of this weekend. Has asked for any additions from the B.O.G. for inclusion.
 - F. Website – Justin Bowker
 1. Is researching the ability to do online reservations. Suggested maintaining the reservations line until this happens. Reservations will continue to be monitored by Jeanine during this transition time.
 2. The website charges were increased from \$21 a month to \$26. The chapter gained additional services and abilities for this increase.

G. Student Activities – Kurt Penner

1. Created a sub committee; Tony King, Scott Huffmaster, and Jeremy Hunt.
2. Is planning to target Cedar Valley Dallas Community College for creation of a Student Chapter.
3. Will continue to pursue the establishment of a student chapter at SMU.

H. Historian – Bob Timberlake

1. Has reboxed, consolidated and relabeled historical files.
2. Has acquired a volunteer to write several historical articles throughout the year for the newsletter.
3. Will have past *Northers* available for scanning before September meeting.

I. Golf – Rusty Vaughn

- * Recommends one golf tournament for the upcoming year near the end of April.

Meeting concluded.

Next meeting on Thursday, August 19th, at L.A.N. offices at 4:30 p.m.